Board of Adjustment
Meeting Minutes
Wednesday, January 7, 2026
at 4:00 PM

1. CALL PUBLIC HEARING TO ORDER	The meeting was called to order at 4:00 PM.

2. ROLL CALL				
BOARD MEMBERS PRESENT	Charlie Christensen ☒	Tom Veenker ☒	Terry Betley ☒	Jane Bristow ☐
	Greg Neumann ☒			
STAFF PRESENT	Assistant Zoning Administrator: Kevin Turnock ☒ , Environmental Services Director: Andrew Carlstrom ☒ , Secretary: Kimberly Burton ☒ , County Attorney; James Ratz ☒			

3. APPROVE AGENDA			
MOTION TO APPROVE AGENDA FOR JANUARY 7, 2026	APPROVE ☐		APPROVE AS AMENDED ☒
1ST	Charlie Christensen ☒ *Chair*	Tom Veenker *Vice Chair*☐	Terry Betley ☐	Jane Bristow ☐
	Greg Neumann ☐			
2ND	Charlie Christensen ☐ *Chair*	Tom Veenker *Vice Chair*☒	Terry Betley ☐	Jane Bristow ☐
	Greg Neumann ☐			
VOTE TO APPROVE AGENDA AS AMENDED	YES ☒Christensen ☒Veenker ☒Betley ☐Bristow ☒Neumann	NO ☐Christensen ☐Veenker ☐Betley ☐Bristow ☐Neumann	

4. ELECTION OF OFFICERS				
MOTION TO NOMINATE CHARLIE CHRISTENSEN AS CHAIRPERSON		APPROVE ☒		DENY ☐
1ST	Terry Betley ☒	Charlie Christensen *Chair*☐	Tom Veenker ☐	Jane Bristow ☐
	Greg Neumann ☐			
2ND	Terry Betley ☐	Charlie Christensen *Chair*☐	Tom Veenker ☒	Jane Bristow ☐
	Greg Neumann ☐			
VOTE TO APPOINT CHARLIE CHRISTENSEN AS CHAIR		YES ☒Betley ☐Christensen ☒Veenker ☐Bristow ☒Neumann	NO ☐Betley ☐Christensen ☐Veenker ☐Bristow ☐Neumann	
MOTION TO NOMINATE TOM VEENKER AS VICE-CHAIR		APPROVE ☒		DENY ☐
1ST	Terry Betley ☒	Charlie Christensen *Chair*☐	Tom Veenker ☐	Jane Bristow ☐
	Greg Neumann ☐			
2ND	Terry Betley ☐	Charlie Christensen *Chair*☒	Tom Veenker ☐	Jane Bristow ☐
	Greg Neumann ☐			
VOTE TO APPOINT TOM VEENKER AS VICE-CHAIR		YES ☒Betley ☒Christensen ☐Veenker ☐Bristow ☒Neumann	NO ☐Betley ☐Christensen ☐Veenker ☐Bristow ☐Neumann	
MOTION TO NOMINATE KIMBERLY BURTON AS SECRETARY		APPROVE ☒		DENY ☐
1ST	Terry Betley ☐	Charlie Christensen *Chair*☐	Tom Veenker ☒	Jane Bristow ☐
	Greg Neumann ☐			
2ND	Terry Betley ☐	Charlie Christensen *Chair*☒	Tom Veenker ☐	Jane Bristow ☐

	Greg Neumann ☐		

	YES	NO	
VOTE TO APPOINT KIMBERLY BURTON AS SECRETARY	☒Betley ☒Christensen ☒Veenker ☐Bristow ☒Neumann	☐Betley ☐Christensen ☐Veenker ☐Bristow ☐Neumann	

MOTION TO APPOINT CHARLIE CHRISTENSEN TO PLANNING COMMISSION	APPROVE ☒		DENY ☐
1ST	Terry Betley ☒	Charlie Christensen *Chair*☐	Tom Veenker ☐	Jane Bristow ☐
	Greg Neumann ☐			
2ND	Terry Betley ☐	Charlie Christensen *Chair*☐	Tom Veenker ☒	Jane Bristow ☐
	Greg Neumann ☐			

	YES	NO	
VOTE TO APPOINT CHARLIE CHRISTENSEN TO PLANNING COMMISSION AS BOA REPRESENTATIVE	☒Betley ☐Christensen ☒Veenker ☐Bristow ☒Neumann	☐Betley ☐Christensen ☐Veenker ☐Bristow ☐Neumann	

5. APPROVE MEETING MINUTES			
MOTION TO APPROVE MINUTES OF DECEMBER 3, 2025	APPROVE ☒		APPROVE AS AMENDED ☐
1ST	Charlie Christensen ☐ *Chair*	Tom Veenker *Vice Chair*☒	Terry Betley ☐	Jane Bristow ☐
	Greg Neumann ☐			
2ND	Charlie Christensen ☐ *Chair*	Tom Veenker *Vice Chair*☐	Terry Betley ☐	Jane Bristow ☐
	Greg Neumann ☒			
VOTE TO APPROVE MINUTES	YES ☒Christensen ☒Veenker ☒Betley ☐Bristow ☒Neumann	NO ☐Christensen ☐Veenker ☐Betley ☐Bristow ☐Neumann	

6. ADJOURNMENT		4:22 p.m.		

MOTION TO ADJOURN		APPROVE ☒		DENY ☐
1ST	Charlie Christensen ☐ *Chair*	Tom Veenker *Vice Chair*☐	Terry Betley ☐	Jane Bristow ☐
	Greg Neumann ☒			
2ND	Charlie Christensen ☐ *Chair*	Tom Veenker *Vice Chair*☒	Terry Betley ☐	Jane Bristow ☐
	Greg Neumann ☐			
VOTE TO ADJOURN		YES ☒Christensen ☒Veenker ☒Betley ☐Bristow ☒Neumann	NO ☐Christensen ☐Veenker ☐Betley ☐Bristow ☐Neumann	

SUBMITTED BY KIMBERLY BURTON	APPROVED	**DATE**	02/04/2026

☐ DRAFT
☒ FINAL